



KEEPING SOUTH WALES **SAFE** • CADW DE CYMRU'N **DDIOGEL**

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Neath Port Talbot Joint Agency Protocol

Hillside Secure Unit response plan

The new plan provides a three tier response to incidents that may be identified as a criminal offence.

The New Protocol will come into effect from the 1st November 2016

Restorative Approach

Proposed approach relating to Police Incidents within residential care

When an incident occurs that could be a criminal offence, the residential children's worker is to discuss the incident with the Registered Manager or Rapid Response Team to decide which of three courses of action are to be undertaken.

INTERNAL

*No police
response required*

NON-SERIOUS INCIDENT

*No immediate police
response required*

SERIOUS INCIDENT

*Immediate police
response required*

Levels of Response

INTERNAL

*No police
response required*

This response will be required if it is decided that a young person was/is misbehaving, testing boundaries, minor damage.

ACTIONS TO BE TAKEN: Staff will manage situation and decide on necessary sanctions.

Whenever possible a 24 hour “cooling off” period should be allowed before contacting police in relation to *NON-SERIOUS INCIDENT*s or *INTERNAL* incidents.

RESULT: Internal action by unit staff with no police action recommended, or invitation to police to support internal actions.

Levels of Response

NON-SERIOUS INCIDENT

*No immediate police
response required*

This response will be required if it is decided that there is no risk of harm or further harm (to anyone), theft or damage.

ACTIONS TO BE TAKEN: Incident reported to Registered Manager and tracking log completed. Decision to be made whether to involve police. Staff will apply the 'reasonable parent test' when considering police involvement. The test will require staff to ask: ***'If the incident happened in a supportive caring family environment would a reasonable parent involve the police?'***

Whenever possible a 24 hour "cooling off" period should be allowed before contacting police in relation to *NON-SERIOUS INCIDENT*'s or *INTERNAL* incidents.

If police Officer attendance is required Hillside Duty Manager to contact Neath and Port Talbot Youth Offending Officer PC Cheryl Irvine 01639 885050 to arrange attendance.

RESULT: Police attendance resulting in decision to prosecute or to use out of court disposal e.g. Community Resolution.

Levels of Response

SERIOUS INCIDENT

*Immediate police
response required*

This response will be required if it is decided that a person is at risk of serious assault, serious damage or the nature of the incident is deemed serious.

ACTIONS TO BE TAKEN: Duty Manager is to contact 999 where the incident will be recorded and tracking log completed.

RESULT: Police will then investigate resulting in a decision of whether or not to prosecute.